

## GETTING STARTED - E-FUEL

eFuel is an automated payment solution that allows motorists to pay for their fuel electronically. Your fuel card is used to make cashless payments at any of the participating filling stations. eFuel is a product within our ePass solutions. Additional products include:

- eTolls - connect your eToll Cards to your account to make cashless payments at Toll Plazas.
- Roadside Assistance- Access affordable roadside assistance service that is ready to respond to your needs 24/7.

### Step 1: Registration

To sign up for eFuel for your fleet of vehicles - go to our website [www.epass.co.zm](http://www.epass.co.zm) and on the home page- Go to the 'Register Now' Section and click on Register under eFuel Fleet.

Features Sign Up Contact Sign In

## Register Now

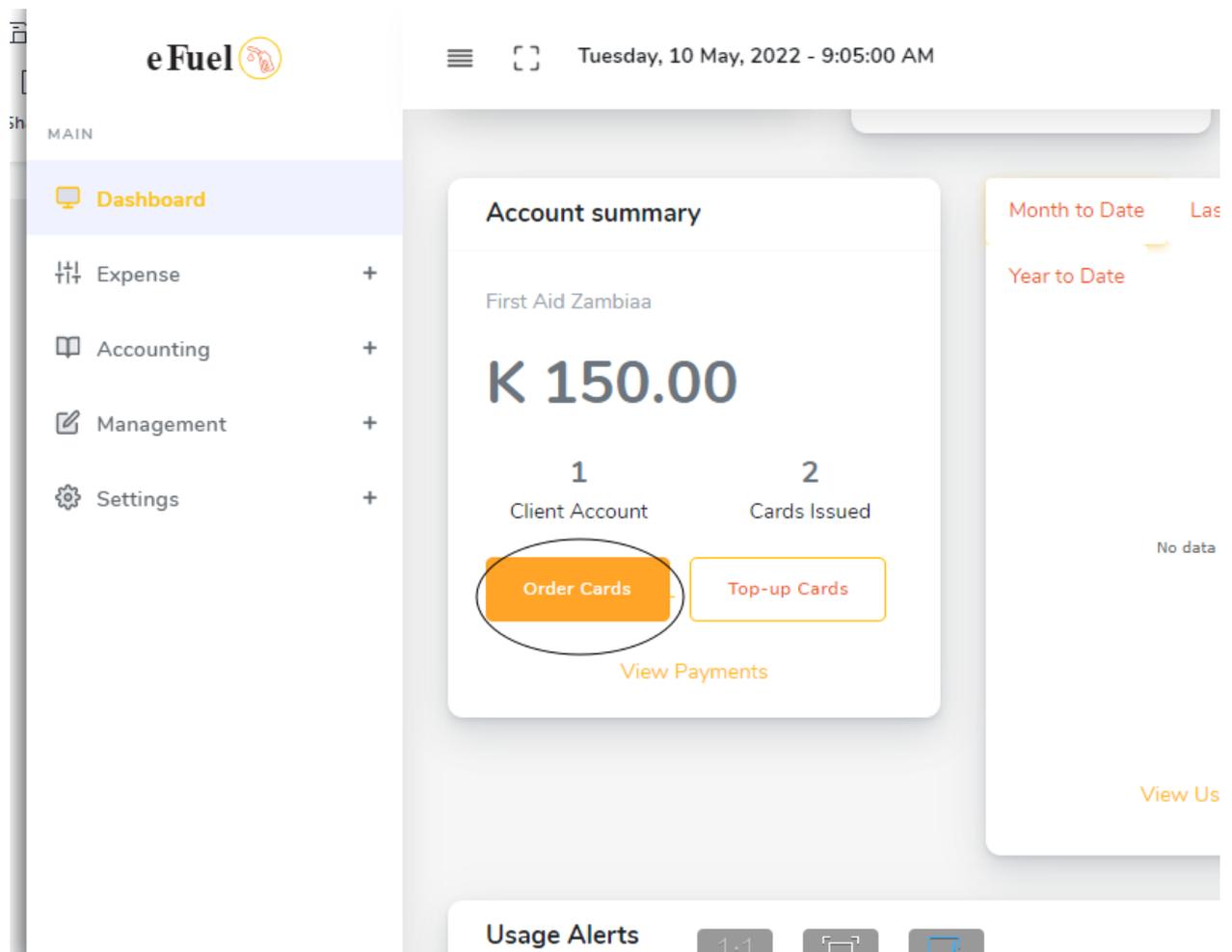
ePass Individual 1 to 5 Cards	eToll Fleet 5+ Cards	eFuel Fleet 5+ Cards	Roadside Assistance Fleet 5+ Cards
Buy fuel, pay for road tolls and access roadside assistance for your household, small business or individual employees in a secure and convenient way. Access your account online or use the mobile applications.	Manage your fleet with a cashless eToll payment solution and world class online reporting solutions that will make Toll Management in your company faster, convenient, secure and efficient.	Manage your fleet with automated cashless payment solution by opening an eFuel account. Our world class online reporting solutions will make toll and fuel management in your company faster.	This service offers protection and peace of mind, so you know that you're safe, covered, and in good hands. We are ready to respond to all your Vehicle Emergency needs 24 hours a day, 7 days a week.
Coming Soon	Register	Register	Coming Soon

Complete the registration form and a member of the operations team will contact you when your account is set up and provide you with your login credentials.

### Step 2.: Card Management.

Cards can be ordered through your eFuel account. Please order cards from your preferred service station (you may pick more than one provider). You may either pick up your cards at one of our designated offices, or you can have it delivered to your location, for an extra charge. Before your new cards are activated and delivered, an

initial payment must be made into your eFuel account (see section 3 on re-charging your account)



### **Step 3: Recharging Your MASTER account**

Your eFuel Account is pre-paid. Payments can be made through Book Now Zambia Ltd by cheque, cash deposit or electronic bank transfer to :

Account Name : BOOK NOW ZAMBIA LIMITED

Account: Number: 62560754931 (ZMW)

Bank Name : First National Bank (FNB)

Branch Number 260014 ( Acacia Park)

Please reference your company name and/or invoice number. Once your MASTER balance account has been credited, you can click on the 'Top-up Card' option appearing on your dash board to allocate funds to each fuel card. Each time you allocate funds to a fuel card (the CARD balance), the corresponding amount will be debited from your MASTER balance.

## Card Top-ups

Copy

CSV

Print

Excel

PDF

Search:

FUNDS: K 150.00

#	Card #	Vehicle Registration #	Card Balance	Pending Top-up	
2	0002	BBB2221	50	7.00	<input type="text" value="How much?"/> <input type="button" value="Top-up"/>
1	0001	AAA111	250	30.00	<input type="text" value="How much?"/> <input type="button" value="Top-up"/>

Showing 1 to 2 of 2 entries

Previous

1

Next

When your MASTER balance runs low- you will need to make a payment to top up your account via the payment details referenced above.

### **Step 4 :Using your Fuel Card**

When you get to a fuel station, give your electronic Card to the service Attendant there. They will quickly swipe it and return it with your receipt which can be kept for reference purposes. The receipt will have the remaining CARD balance on the fuel card.

Every transaction paid is deducted from your CARD balance. Your CARD balance and transaction can be seen in your online account- though do note this occurs 24hrs or longer after the fact.

When your CARD balance is low, the card can be topped up again by the administrator using from the MASTER card balance.

### **Step 5 : Account Management**

Your account can be accessed and used to manage reports on our web portal [www.epass.co.zm](http://www.epass.co.zm). Access your account to check your balance, top up your account, view your transaction history as well as view and export your receipts.

CARD account balances can also be obtained from the service attendant of the fuel company that issued the card.

For any assistance, our wonderful staff is here to help!! Contact our Service Centre on +260962281630 or email [info@booknowzambia.com](mailto:info@booknowzambia.com)

Welcome to eFuel

```
POS 00131 SERVICE STATION
--- PAYMENT RECEIPT ---
CUSTOMER
Ticket # 0004200189
Operator Card 1172003270
SHIFT 0004200001
05/05/22 16:20:12
-----
Client # 00320
Card # 1172003405
ALG 2043
Odometer 12000
-----
----- SALE DETAILS -----
Diesel L 39.00
Price/Litres 25.64
Paid ZMW 1000.00
-- CARD CURRENCY BAL. --
Open Bal ZMW 1000.00
Sale Value
PAID - 1000.00
Close Bal ZMW 0.00
- CARD CURRENCY LIMIT -
Kwacha/MONTH
Limit 10000.00
Available 9000.00
-----
You were served by:
harvey
```